

# Bicycle Inter-Community Art & Salvage

## Board Application & Position Description

### About BICAS

BICAS was founded in 1989 with the goal of empowering people of all ages and backgrounds to use bicycles as a practical tool for transportation, recreation, and self-expression. At its core, BICAS aims to expand access to transportation to low-income, houseless and at risk communities whose health, prosperity, stability, economic and employment status are threatened by lack of transportation access. BICAS provides access to free and low cost bicycles as well as access to education, repair, tools and bicycles so they will be able to maintain sustainable bicycle transportation. BICAS offers mechanics classes for youth and adults, allowing individuals the resources they need to thrive with sustainable transportation. Through BICAS` youth program, children can learn bike mechanics skills while earning their own bicycle to take home. Additionally, BICAS preserves and recycles bicycles parts, tools and scraps in order to promote sustainability. Parts unable to be offered to the public through bicycles are reused in our art program allowing the community access to the arts. BICAS offers bicycle transportation, education, art and salvage in order to promote wellness for the whole community.

### Mission, Vision & Values

**Mission:** Through advocacy and bicycle salvage, our mission is to participate in affordable bicycle transportation, education, and creative recycling with our greater Tucson community

**Values:** Community, empowerment, sustainability, justice, inclusivity & collectivism

**Vision:** Empowered Communities with Sustainable Transportation

### Board Member Description

The BICAS Board of Directors are responsible for governing and overseeing operations to ensure proper compliance with nonprofit laws, policies and bylaws. The Board of Directors provide fiduciary oversight and work alongside The BICAS Collective to ensure the organization remains compliant, ethical and financially healthy.

## Responsibilities

- Understand the organization's mission, policies and programs
- Supporting and evaluating the BICAS Collective
- Read and understand the organization's financial statements and board materials
- Serve as an active advocate for the organization
- Prepare for, attends and participate in all board meetings
- Review meeting minutes from BICAS Collective Meetings, Finance Meetings and Fundraising Meetings.
- Ensure BICAS has adequate insurance coverage
- Ensure BICAS' Annual Report to the Arizona Corporate Commission is submitted
- Ensure the 990 is accurately submitted
- Participate in board recruitment and orientation and reviews
- Ensuring strong fiduciary oversight and financial management
- Ensuring legal and ethical integrity
- Follow the organization's bylaws and policies
- Submit anonymous demographic information to be reported to funders
- Participate in BICAS' Annual Retreat

## Requirements

- Strong Interpersonal skills
- Commit a minimum of 2 hours per month towards the organization
- Commit to attending one quarterly board meeting
- 1 year of work or volunteer experience in nonprofit governance, fundraising, finance, administration, human resources or program management.
- Commitment to BICAS' mission and values
- Annual in-kind or financial donation of your choice.
- Commitment to learning about collectivism and the BICAS organizational model of consensus-based decision making.

## Preferred Qualifications

- Experience working, volunteering or being a board member for other nonprofit organizations
- Financial literacy and willingness to develop financial literacy
- Knowledge of collective organizations and consensus-based decision making
- Knowledge of nonprofit governance
- Knowledge of fundraising and resource development
- Knowledge of human resources
- Passion for bicycles, creative recycling and community care.

**To apply:** Please submit your resume and application to [collective@bicas.org](mailto:collective@bicas.org).

# **Bicycle Inter-Community Art & Salvage Board Member Application**

**First Name**

**Last Name:**

**Phone Number:**

**Email Address:**

**Current Occupation:**

**Company:**

**Please provide any relevant skills or experience you can bring to the organization.**

**Why do you want to become a Board Member at BICAS?**

**Have you ever served on a board before?**

**In what capacities have you been involved with BICAS?**

- ☐ Former Staff Member
- ☐ Former or Current Volunteer
- ☐ I have donated to BICAS
- ☐ I have attended classes or workshops at BICAS
- ☐ I have purchased items from BICAS
- ☐ I have accessed BICAS programs and services
- ☐ Other:

**In what ways have you accessed BICAS programs or services?**