



Mission: Through advocacy and bicycle salvage, our mission is to participate in affordable bicycle transportation, education, and creative recycling with our greater Tucson Community.

Vision: Empowered Communities with Sustainable Transportation

Values: Community, Empowerment, Sustainability, Justice, Inclusivity, Collectivism

### **Bootstraps to Share of Tucson Inc dba BICAS Board Member Duties and Responsibilities**

BICAS is a 501 (c) 3 non-profit corporation in Arizona. Board members' primary function is to provide the traditional functions (President, Treasurer, Secretary) of a Board of Directors in a state and federally recognized non-profit corporation

Operations of BICAS are run by a self-directed non-hierarchical consensus based decision making Worker Collective.

Board members have decision making powers equal to paid BICAS staff in the Collective. The Collective is responsible for the fulfillment of BICAS' mission.

Duties of Board Members:

1. Participate in BICAS' mission and values
2. Attend at least one collective meeting per month.
3. Attend quarterly Board meetings. Participate in annual meeting/staff retreat.
4. Participate in one of the Collective committees: Finance, Fundraising, or HR.
5. Get or Give to fundraising efforts
6. Review policy changes and finances quarterly.
7. Satisfy "duty of care" and "duty of loyalty" board member obligations
8. Signing and approving legal documents. Ensuring annual corporation commission filing. Ensuring that there is adequate liability and directors and officers insurance.
9. Participate in Board recruitment.
10. Fulfill duties of Officers.